

EUROPEAN  
CURRICULUM VITAE  
FORMAT



PERSONAL INFORMATION

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Nationality Italian  
Date of birth 24<sup>TH</sup> AUGUST 1973

WORK EXPERIENCE

- Dates (from – to) **June 2003-Now**
- Name and address of employer **Studio Associato Campagna**
- Type of business or sector Accountancy and Business Consulting
- Occupation or position held Assistant
- Main activities and responsibilities Accounting for various client companies and individuals, fiscal declarations, business consulting to a company in the start-up phase.  
Business consulting to implement an integrated system of management control and subsequent realization.
  
- Dates (from – to) **February-May 2003**
- Name and address of employer **Microsoft Italia, Milano**
- Type of business or sector Software, Business Consulting
- Occupation or position held Intern in **the Microsoft Consulting Services** area
- Main activities and responsibilities Analysis of companies and their processes, to find critical areas to improve through Microsoft solutions and find these solutions to propose to companies.  
Use of the **Rapid Economic Justification (REJ)** methodology.
  
- Dates (from – to) **January 2001-April 2002**
- Name and address of employer **General Electric Nuovo Pignone, Firenze**
- Type of business or sector Energy Products
- Occupation or position held eAuctions Administrator & Intranet Gatekeeper, Global Sourcing
- Main activities and responsibilities Leader of the buying process through e-Auctions of goods and services for the business GE in the Oil & Gas Market.  
Strategical analysis of cost/benefits coming from adoption of IT tools in the buying processes.  
Responsible of internal reporting and reporting for the parent company (GE Power Systems) of e-auctioning activities.  
Activities of training and support for eAuction users.  
Management of integration projects of buying processes with e-procurement tools.  
Content owner and Gatekeeper of Intranet Web Site of GE Oil & Gas Global Sourcing.

- Dates (from – to)
- Name and address of employer
  - Type of business or sector
  - Occupation or position held
- Main activities and responsibilities

## EDUCATION AND TRAINING

- Date
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
  - Title of qualification awarded
- Level in national classification (if appropriate)

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## PERSONAL SKILLS AND COMPETENCES

*Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.*

MOTHER TONGUE

OTHER LANGUAGES

- Reading skills
- Writing skills
- Verbal skills

### April-August 2000

#### Centro Consulenze EuroRSCG, Firenze

Business Consulting

Internet Consultant

Collaboration to the realization of an Internet Web Portal

Competitors analysis, customers segmentation

Web Architect & Content Editor of the Portal and other various web sites in the medical field.

### May 2003

University of Siena

E-Business, E-Finance, Digital Economy, E-Commerce, E-solutions for today enterprises

#### 2<sup>nd</sup> level Master in Digital Economy & E-business Mark (103/110)

Master Universitario di secondo livello

### February 2000

University of Firenze

E-Business, E-Finance, Digital Economy, E-Commerce, E-solutions for today enterprises

#### BS in Business Administration Mark (95/110)

Laurea Specialistica quadriennale in Economia e Commercio, indirizzo Economia Aziendale

### July 1991

Liceo Ginnasio "V.Lanza" Foggia

Humanities Studies

#### Classical Diploma (Higher Education Degree) Mark (60/60)

Maturità Classica

## ITALIAN

**ENGLISH** (Certificate in Advanced English, issued in June 2001 by Cambridge University)

EXCELLENT

GOOD

FLUENT

- Reading skills
- Writing skills
- Verbal skills

## FRENCH

EXCELLENT

GOOD

GOOD

## SOCIAL SKILLS AND COMPETENCES

*Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.*

Team oriented worker but able also on focusing on personal duties

Highly motivated

Determined, hardworking & reliable

Good relationship attitude

## ORGANISATIONAL SKILLS AND COMPETENCES

*Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.*

Organizational Skills,

Good prioritization Skills, ability to focus on value-added activities and multi –tasking

## TECHNICAL SKILLS AND COMPETENCES

*With computers, specific kinds of equipment, machinery, etc.*

**Operating Systems:** Windows (95, 98, 2000, NT, XP)

**Application Software:** Microsoft Office XP, FrontPage XP, Publisher XP, Adobe Pagemaker, Adobe Photoshop, Macromedia Dreamweaver, Flash, PROFIS, Matlab.

**Languages:** Bases of :HTML, Java, PHP.

**Collaboration Software:** Lotus Quickplace, Lotus Sametime (Connect, Meeting), Microsoft Netmeeting.

Very good knowledge of internet and its applications.

I authorize, according to the italian law n.675/96, the treatment of my personal data above reported .